# State WAN Users Group – February Meeting Minutes

**Meeting:** Feburary 10, 2004, 1:30pm – 3:30pm
**Location:** DABC Small Conference Room

| WAN Users Group - Purpose |
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| Get the most value from the state WAN. |

| WAN Users Group - Objectives |
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| ♦ Enhance your understanding of the state network infrastructure.<br>♦ Collaborate on setting direction for state WAN enhancements, security and operations.<br>♦ Interact with other users of the state WAN and exchange ideas about technologies.<br>♦ Contribute to developing ITS operational and support procedures.<br>♦ Influence the WAN rate. |

| Meeting Attendees |
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| Jerry Smith, Bruce Stewart, Roger Bishop, Dallas DiFrancesco, Jim Matsumura, Garry Gregson, Lloyd Johnson, Glen Johnson, Carl Meek, David Lee, Michael Allred, Nancy McConnell, Russ Fairless |

| Meeting Notes |
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| Working Session – WAN Security<br><br>1. Modified the WAN Security brainstorm list with additional items and regrouping. See file attached in email.<br><br>2. Prioritized the modified list. See file attached in email.<br><br>3. Discussed how the prioritized WAN Security list would be used. It was determined that this group—comprised of WAN customers and ITS—would work together to further specify features, specify how features would be implemented, and plan and be responsible for implementation.<br>[Next meeting: Verify this and document as a "Decision."]<br><br>4. Discussed the concept and application of WAN security standards. Ideas to review and evolve into those which we can come to consensus and present to all IT Directors and CIO:<br>• Standards are developed (by WAN Users Group?), proposed to agency IT Directors and the CIO, updated as necessary and agreed on.<br>• ITS and Agencies have a collective responsibility to comply with WAN security standards.<br>• If non-compliance is observed, it should be reported to the "offending" agency's IT Director.<br>• If the same non-compliance is observed a second time, it should be reported to the "offending" agency's IT Director and the CIO.<br>• Depending on the definition of the standard that is non-complied with, there could be a consequence such as disconnection from the WAN.<br>• A non-compliance that leads to a security attack will follow a yet to be defined incident response process.<br><br>5. Discussed how to approach the next step in implementing the top priority WAN security item. Ideas included:<br>• Discuss what exists or is available today.<br>• Evaluate what could be done easily and/or inexpensively (FTE and capital constraints).<br>• Identify and begin specifying specific WAN Security features and related Security Standards for implementation.<br><br>Working Session – WAN Billing<br><br>6. After a brief discussion, attendees reported they have no problem with ITS ending use of MLA as the method of obtaining device counts.<br><br>7. After a brief discussion, attendees reported they have no problem with ITS performing on-site audits to better determine device counts. |

| Action Items | Assigned to | Target date |
|---|---|---|
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**Decisions**

**Parking Lot (Future items)**

Agenda item: Considerations re. future authenticating authorized WAN users and billing by use?

**Next Meeting:** March 9, 2004, 1:30pm – 3:30pm; Recommended location - Tax